

<b>Action E.8</b>	<b>Layman's Report</b>
<i>Description (what, how, where and when):</i> (max. 10.000 characters)	
<p>A layman's report will be produced at the end of the project, detailing the project's aims and actions, its results, and lessons learnt. The document will be available as a full-colour printed publication with photographs, descriptions and technical details suitable for a wide range of readers, and as a downloadable PDF file from the project website at the end of the project. It will be actively disseminated to the subscribers of the website's mailing list, and to relevant identified interest groups, entities and networks in order to ensure that the results and lessons learnt from the project are as widespread as possible.</p> <p>The layman's report will be submitted together with the Final Report as required by the European Commission. A number of copies will be translated to Maltese, but the majority of the printed copies will be in English. The report will be available online for downloading in all three languages.</p> <p>Other projects have shown that the availability of such an accessible document is most valuable for the subsequent promotion of the results and achievements of the project. The Layman's report will also act as a driver for continuation of the work initiated by the project, helping to inspire similar projects elsewhere.</p> <p>The design and layout will be developed in-house at MEPA, and the project manager will be responsible for the content. Translation and printing will be carried out using external assistance.</p>	
<i>Reasons why this action is necessary:</i> (max. 2.000 characters)	
<p>The layman's report is a crucial part of the Final Reporting as required by the European Commission, as well as a publicity tool for the project, detailing the project's aims and actions, its results, and lessons learnt. It will play an important role in the subsequent promotion of the results and achievements of the project and will also act as a driver for continuation of the work initiated by the project, helping to inspire similar projects elsewhere.</p>	
<i>Beneficiary responsible for implementation:</i>	
MEPA	
<i>Expected results (quantitative information when possible):</i> (max. 2.000 characters)	
<p>The layman's report is expected to be finalised and printed by the end of December 2015. 500 copies will be printed in English, and 100 in Maltese.</p>	
<i>Cost estimation (verify consistency with F forms):</i> (max. 2.000 characters)	
<p>Personnel Costs for the design and layout - 1 official at MEPA Grade B 3 days at €132 per day = €396  Translation costs - € 2,000  Printing costs - €5,000</p> <p>The costs of the project manager's involvement in this action are subsumed under Action F1.</p> <p>Total cost - €7,396</p>	
<i>Pictures (If you wish to add a table or a picture, save it as an image file and upload it)</i> <input type="checkbox"/>	